

VILLAGE OF BRIARCLIFF MANOR RECREATION DEPARTMENT

3 Library Road, Briarcliff Manor, NY 10510  
Phone: (914)-941-6560 ~ [www.briarcliffmanor.gov](http://www.briarcliffmanor.gov)

**CAR WASH PERMIT APPLICATION - \$25 Usage Fee (2 hrs.)**

DATES: \_\_\_\_\_ TIME: \_\_\_\_\_ TO: \_\_\_\_\_  
\_\_\_\_\_

NAME OF ORGANIZATION \_\_\_\_\_

PERSON OF RESPONSIBILITY \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ E-MAIL \_\_\_\_\_

TELEPHONE (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

PURPOSE OF USE \_\_\_\_\_

TOTAL EXPECTED VEHICLES? \_\_\_\_\_

How many people do you expect to work event? ADULTS \_\_\_\_\_ MINORS \_\_\_\_\_

Will there be a Fee Charged Per vehicle? YES \_\_\_\_\_ NO \_\_\_\_\_

What will you be charging per vehicle? \$ \_\_\_\_\_ per vehicle

We, the undersigned, in consideration for permission to use the Village of Briarcliff Manor Pool Water Spicket, agree to abide by the fee structure and rules printed on the back of this form. We furthermore agree to save and hold harmless the Village of Briarcliff Manor, its employees, and all related officials from liability for any and all loss, damage or injury to persons or property by reason of, or arising out of your car wash.

DATE: \_\_\_\_\_  
(Signature of Applicant) Must be 18 year or older

In order to receive a date commitment, the appropriate fees must accompany the application.

----- \*\*\* TO BE COMPLETED BY THE SUPERINTENDENT OF RECREATION \*\*\* -----

APPROVED \_\_\_\_\_ REJECTED \_\_\_\_\_ DATE \_\_\_\_\_

FEE CHARGED \_\_\_\_\_

COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Superintendent of Recreation

Receipt #: \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

## **CAR WASH GUIDELINES**

1. Although your group has been granted the privilege of hosting a car wash at our facility, we would like you to keep in mind that other Village residents will also be using the park/pool and Atria facility. A spirit of mutual cooperation by all participants would be appreciated.
2. The site will be open and available while staff is on duty either at the pool or full-time staff is working the day. This is subject to the permit issued by the Briarcliff Manor Recreation Department.
3. A copy of this permit will be issued to you. Please be sure to have it available for inspection on the day of your activity.
4. Only licensed vehicles will be permitted in the park/area. These should only be operated on designated roadways and parked in designated parking areas. Please keep off the grass.
5. All users must comply with all applicable provisions of the Vehicle and Traffic Law of the State of New York.
6. The applicant shall be responsible for the conduct of all the participants attending the car wash function. Participants must conform to all park rules and maintain self-control at all times.
7. Firearms, bows and arrows or weaponry of any kind is strictly prohibited from all Village sites.
8. The defacing, destruction or removal of any trees, shrubs, flowers or wildlife from any Village Facility is prohibited.
9. No digging, trenching or removal of earth, soil or stone walls is permitted.
10. Amplified music will be permitted in the parks providing it does not adversely affect other park users or neighboring property owners.
11. No commercial activity or concessions of any kind are permitted in the parks without the written consent of the Briarcliff Manor Recreation Department.
12. Littering is strictly prohibited. Participants must clean up their area of use prior to the conclusion of their function. Litter receptacles are provided for refuse from park functions. Personal use of the receptacles is prohibited. If picnic tables are moved please be sure they are returned to their original locations.
13. No burning or fires are permitted.
14. In event of a cancellation, please notify the Recreation Office as soon as possible.
15. All groups are expected to use good judgment during inclement weather. Failure to do so may cause damage to a facility for which you will be held responsible.
16. In case of emergency, please call 911 for the Briarcliff Manor Police Department. Their non-emergency number is 941-2130.
17. The Briarcliff Manor Recreation Department reserves the right to suspend, revoke, annul or otherwise terminate any permit granted, in the event that the Department, in its sole discretion, determines that the above rules and regulations or parts thereof are being violated, or that there are reasonable grounds to suppose that park property is being abused.
18. Fees – For a two-hour car wash \$25  
For a four-hour car wash \$50