

Village of Briarcliff Manor Recreation Department  
3 Library Road, Briarcliff Manor, NY 10510

# Counselor Application Information 2025

**DEADLINE: Friday, March 28<sup>th</sup>**

Camp dates: June 30 – August 1

Thank you for your interest in the Briarcliff Manor Recreation Day Camps. Briarcliff Recreation is interested in persons who sincerely enjoy working with children. These positions require hardworking, dynamic individuals who have excellent skills in interacting with children.

Here is all the information you need to apply for a Counselor position. Counselors are hired in three of the day camps: Tree Camp, Super Camp, Camp Adventure.

## Requirements:

- ☺ Must be at least 16 years old by June 30, 2025 to be eligible. At least 17 years old for Camp Adventure.
- ☺ Must have camp supervisory experience and extensive childcare experience.
- ☺ Must be available for the entire camp season: June 30 – August 1.
- ☺ Mandatory orientation date: June 28<sup>th</sup> (Tree & Super Camp) Camp Adventure - TBD

## General Responsibilities (but limited to):

- ☺ Assist the group in day to day activities.
- ☺ Set a proper example for the campers.
- ☺ Work closely and actively participate with the specialists and head staff to assist with the group.
- ☺ Assist in conducting a wide range of games and activities geared to the age and skill level of the campers.
- ☺ Must participate in all camp activities, **including the pool.**

## Application Process

1. Fill out the [General Employee Application](#). All sections must be filled out. Please indicate which camp Tree, Super or Camp Adventure (must be 17 years old and completed 11<sup>th</sup> grade)
2. Obtain 16/17 year old green working card from school.
3. Application **and** working papers **MUST** be received by **March 28<sup>th</sup>**.
4. When application is submitted, staff will then conduct a reference check.

Once all your paperwork has been turned in, and references have been received, interviews will be scheduled. Interviews will be conducted during the month of April. A virtual interview can be set up if requested.

For Tree Camp and Super Camp - submit applications to Karen at [kkuzio@briarcliffmanor.gov](mailto:kkuzio@briarcliffmanor.gov)  
For Camp Adventure - submit applications to Allie at [aherskovitz@briarcliffmanor.gov](mailto:aherskovitz@briarcliffmanor.gov)

**PLEASE NOTE: The number of positions will vary according to camper registration numbers and could be very limited.**

**Applications are due to Karen/Allie by Friday, March 28<sup>th</sup>.**