

TASK After School Program – Quick Glance Guide

Questions?

Contact **Karen Kuzio** at the Recreation Department

 kkuzio@briarcliffmanor.gov

Please Do not call Todd School.

Registration

- **Opens:** Wednesday, December 10 @ 9:00am
- **Closes:** Thursday, December 18 @ 12:00pm (unless fills beforehand)
- **How to Register:**
 - Online via Civic Rec (household account required)
- Classes with low enrollment may be cancelled on the 18th

YMCA Participants

- Kids in the **Tarrytown YMCA program** may also join TASK classes.
- Parents must notify YMCA which days their child is in TASK.
- TASK staff will bring children to YMCA program at TASK dismissal.

Student Behavior

- Todd School rules apply during TASK Program
- Respectful (of person and property) behavior expected at all times.
- Disruptive or unsafe behavior = possible removal (no refunds).

Snack

- Children may bring a **small nut-free snack** to eat before class begins.

Dismissal

- Pick-up at **3:15 pm in the school's main lobby**.
- Parents/guardians **must check out their child with the Program Supervisor**.
 - No parent may enter the hallway for any reason without appropriate clearance from the Todd School Security team.
- If someone else is picking up not on the approved list → email Karen @ kkuzio@briarcliffmanor.gov
- Children may **not walk home alone**.
- Repeated late pick-ups = dismissal from program.

Class Cancellations

- **Snow day / early dismissal:** class postponed → make-up date used.
- **Delayed school opening:** no impact on program.