

SECTION 1: INTRODUCTION

BACKGROUND

In response to the requirements of the Disaster Mitigation Act of 2000 (DMA 2000), the Village of Briarcliff Manor (Village) in Westchester County (WC), New York has developed this All-Hazard Mitigation Plan (HMP or Plan). DMA 2000 amends the Stafford Act and is designed to improve planning for, response to, and recovery from, disasters by requiring state and local entities to implement pre-disaster mitigation planning and develop HMPs. The Federal Emergency Management Agency (FEMA) has issued guidelines for HMPs. The New York State Emergency Management Office (NYSEMO) also supports plan development for jurisdictions in New York State.

Specifically, DMA 2000 requires that States with support from local governmental agencies develop HMPs to prepare for and reduce the potential impacts of natural hazards. DMA 2000 is intended to facilitate cooperation between state and local authorities, prompting them to work together. This enhanced planning will better enable local and State governments to articulate accurate needs for mitigation, resulting in faster allocation of funding and more effective risk reduction projects.

Hazard Mitigation is any sustained action taken to reduce or eliminate the long term risk and effects that can result from specific hazards.

FEMA defines a **Hazard Mitigation Plan** as the documentation of a state or local government evaluation of natural hazards and the strategies to mitigate such hazards.

DMA 2000 Origins -The Robert T. Stafford Disaster Relief and Emergency Assistance Act

In the early 1990s a new federal policy regarding disasters began to evolve. Rather than simply reacting whenever disasters strike communities, the federal government would encourage communities to first assess their vulnerability to various disasters and then take actions to reduce or eliminate potential risks. The logic is simply that a disaster-resistant community can rebound from a natural disaster with less loss of property or human injury, at much lower cost, and, consequently, more quickly. Moreover, other costs associated with disasters, such as the time lost from productive activity by business and industries, are minimized.

The **Federal Emergency Management Agency** (FEMA) estimates that for every dollar spent on damage prevention (mitigation), twice that amount is saved through avoided post-disaster damage repair.

DMA 2000 provides an opportunity for States, tribes and local governments to take a new and revitalized approach to mitigation planning. DMA 2000 amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act by repealing the previous mitigation planning provisions (Section 409) and replacing them with a new set of requirements (Section 322). This section sets forth the requirements that communities evaluate natural hazards within their respective jurisdictions and develop an appropriate plan of action to mitigate those hazards, while emphasizing the need for State, tribal and local governments to closely coordinate mitigation planning and implementation efforts.

The amended Stafford Act requires that each local jurisdiction identify potential natural hazards to the health, safety and well being of its residents and identify and prioritize actions that can be taken by the community to mitigate those hazards—before disaster strikes. For communities to remain eligible for hazard mitigation assistance from the federal government, they must first prepare a HMP (this plan).

Responsibility for fulfilling the requirements of Section 322 of the Stafford Act and administering the FEMA Hazard Mitigation Program has been delegated to the State of New York, specifically to

NYSEMO. FEMA also provides support through guidance, resources, and plan reviews. Copies of the applicable federal and state regulations are found in Appendix A.

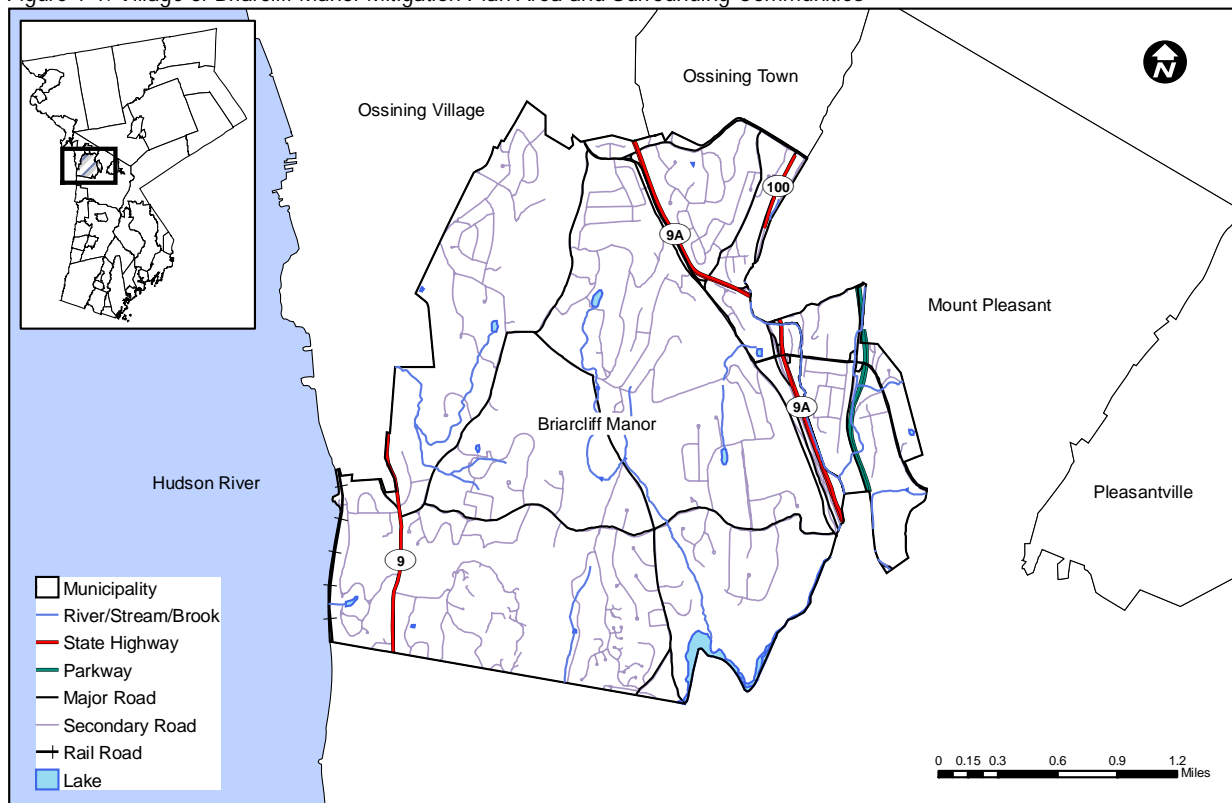
Organizations Involved in the Mitigation Planning Effort

The Village intends to implement this plan with the participation of its various departments, organizations and groups, as well as by coordinating with relevant County, State, and Federal entities. Coordination helps to ensure that stakeholders have established communication channels and relationships necessary to support mitigation planning and mitigation actions included in Section 6.

Figure 1-1 shows the location of the Village in relation to surrounding communities. The Village itself is the subject of this Plan. Primary mitigation planning participants include representatives from the following:

- Village of Briarcliff Manor Board of Trustees
- Village of Briarcliff Manor Manager's Office
- Village of Briarcliff Manor Building/Engineering Department
- Village of Briarcliff Manor Public Works Department
- Village of Briarcliff Manor Fire Department
- Village of Briarcliff Manor Police Department
- Briarcliff Manor School District
- Westchester County Office of Emergency Management (WCOEM)
- New York State Department of Transportation (NYSDOT)
- NYSEMO

Figure 1-1. Village of Briarcliff Manor Mitigation Plan Area and Surrounding Communities



Source: HAZUS-MH (FEMA 2005) and Westchester County Geographic Information System (WC GIS).

Multiple Agency Support for Hazard Mitigation

Primary responsibility for the development and implementation of mitigation strategies and policies lies with local governments. However, local governments are not alone; various partners and resources at the regional, state and federal levels are available to assist communities in the development and implementation of mitigation strategies. Within New York State (NYS), NYSEMO is the lead agency providing hazard mitigation planning assistance to local jurisdictions. NYSEMO provides guidance to support mitigation planning. In addition, FEMA provides grants, tools, and training to support mitigation planning.

Additional input and support for this planning effort was obtained from a range of agencies and through public involvement (as discussed in Section 3). Oversight for the preparation of this plan was provided by the Village All Hazard Planning Committee (Planning Committee), which includes representatives from:

- Board of Trustees (BOT)
- Village Departments:
 - Village Manager's Office
 - Police Department
 - Fire Department
 - Department of Public Works
 - Building Department
- Briarcliff Manor School District

This HMP was prepared in accordance with the following regulations and guidance:

- DMA 2000 (Public Law 106-390, October 30, 2000).
- 44 Code of Federal Regulations (CFR) Parts 201 and 206 (including: Feb. 26, 2002, Oct. 1, 2002, Oct. 28, 2003, and Sept. 13, 2004 Interim Final Rules).
- FEMA. 2004. "How-To Guide for Using HAZUS-MH for Risk Assessment." FEMA Document No. 433. February.
- FEMA Mitigation Planning How-to Series (FEMA 386-1 through 4, 2002), available at: <http://www.fema.gov/fima/planhowto.shtm>.

Table 1-1 summarizes the requirements outlined in the DMA 2000 Interim Final Rule and where each of these requirements is addressed in this HMP.

Table 1-1. FEMA Local Mitigation Plan Review Crosswalk

FEMA Local Mitigation Plan Review Crosswalk	
Plan Criteria	Primary Location in Plan
Prerequisites	
Adoption by the Local Governing Body: §201.6(c)(5)	Section 2.0, Appendix B
Planning Process	
Documentation of the Planning Process: §201.6(b) and §201.6(c)(1)	Section 2.0, Appendices C, E, F
Risk Assessment	
Identifying Hazards: §201.6(c)(2)(i)	Sections 5.2 and 5.3, Appendix E
Profiling Hazards: §201.6(c)(2)(i)	Section 5.4, Appendices E, F
Assessing Vulnerability: Overview: §201.6(c)(2)(ii)	Section 5.4
Assessing Vulnerability: Identifying Structures: §201.6(c)(2)(ii)(A)	Section 4.0
Assessing Vulnerability: Estimating Potential Losses: §201.6(c)(2)(ii)(B)	Section 5.4
Assessing Vulnerability: Analyzing Development Trends: §201.6(c)(2)(ii)(C)	Section 4.0
Mitigation Strategy	
Local Hazard Mitigation Goals: §201.6(c)(3)(i)	Section 6.0
Identification and Analysis of Mitigation Actions: §201.6(c)(3)(ii)	Section 6.0
Implementation of Mitigation Actions: §201.6(c)(3)(iii)	Section 6.0
Plan Maintenance Process	
Monitoring, Evaluating, and Updating the Plan: §201.6(c)(4)(i)	Section 7.0
Incorporation into Existing Planning Mechanisms: §201.6(c)(4)(ii)	Section 7.0
Continued Public Involvement: §201.6(c)(4)(iii)	Section 7.0

IMPLEMENTATION OF THE PLANNING PROCESS

Local HMPs document the mitigation planning process. For the Village, this planning process accomplished the following:

- Developed a Planning Committee
- Identified hazards of concern and hazards of interest
- Profiled these hazards
- Estimated the inventory at risk and potential losses associated with these hazards
- Developed mitigation strategies and goals that address the various hazards that impact the area
- Developed mitigation plan maintenance procedures to be executed after obtaining approval of the plan from NYSEMO and FEMA

On February 12, 2005, the Village, in conjunction with the Westchester County Office of Emergency Management (WCOEM), coordinated a Hazards New York (HAZNY) analysis. HAZNY was developed by NYSEMO and the American Red Cross (ARC) to support consistent identification and ranking of hazards across the state. The analysis process asks specific questions about potential hazards in a community and records and evaluates the responses to these questions to prepare a preliminary score for each hazard. This score helps the community to develop an initial ranking of the priority of each hazard. Representatives from emergency services and Village management and department heads participated in the HAZNY effort. Additional information on the methodology and results associated with HAZNY are discussed in Section 5 and Appendix E.

Based on the HAZNY analysis, subsequent input, and review of other available data, the planning process then proceeded to identify, rank and profile those hazards that are of greatest concern to the community (hazards of concern). The hazard profiles include location, extent, previous occurrences and losses, and the probability of future events. The process also included a vulnerability assessment to evaluate what Village assets are exposed or vulnerable to the hazards.

To address the requirements of DMA 2000 and better understand the potential vulnerability to and losses associated with hazards of concern, the Village used the Hazards U.S. – Multi-Hazard (HAZUS-MH) software package (discussed in greater detail later in this Plan) supplemented by local data, as feasible, to support the risk assessment and vulnerability evaluation. HAZUS-MH assesses risk and estimates potential losses for natural hazards. It produces outputs that will assist state and local governments, communities, and the private sector in implementing emergency response, recovery, and mitigation programs, including the development of HMPs.

As required by DMA 2000, the Village planning process has informed the public and provided opportunities for public comment and input. In addition, numerous agencies and stakeholders have participated as core or support members, providing input and expertise throughout the planning process.

This HMP documents the planning process and outcomes of the Village's efforts. Additional information on the planning process is included in Section 3, Planning Process. Documentation that the prerequisites for plan approval have been met is included in Section 2, Plan Adoption.

Benefits of Mitigation Planning

The planning process will help prepare citizens and government agencies to better respond when disasters occur. Also, mitigation planning allows the Village to remain eligible for mitigation grant funding for mitigation projects that will reduce the impact of future disaster events. The long-term benefits of mitigation planning include:

- An increased understanding of hazards faced by the Village
- A more sustainable and disaster-resistant community
- Financial savings through partnerships that support planning and mitigation efforts
- Focused use of limited resources on hazards that have the biggest impact on the community
- Reduced long-term impacts and damages to human health and structures and reduced repair costs

Organization of this Mitigation Plan

This HMP was organized in accordance with FEMA and NYSEMO guidance. The structure follows the four-phase planning process recommended by FEMA and summarized in Figure 1-2. The remainder includes the following sections and appendices:

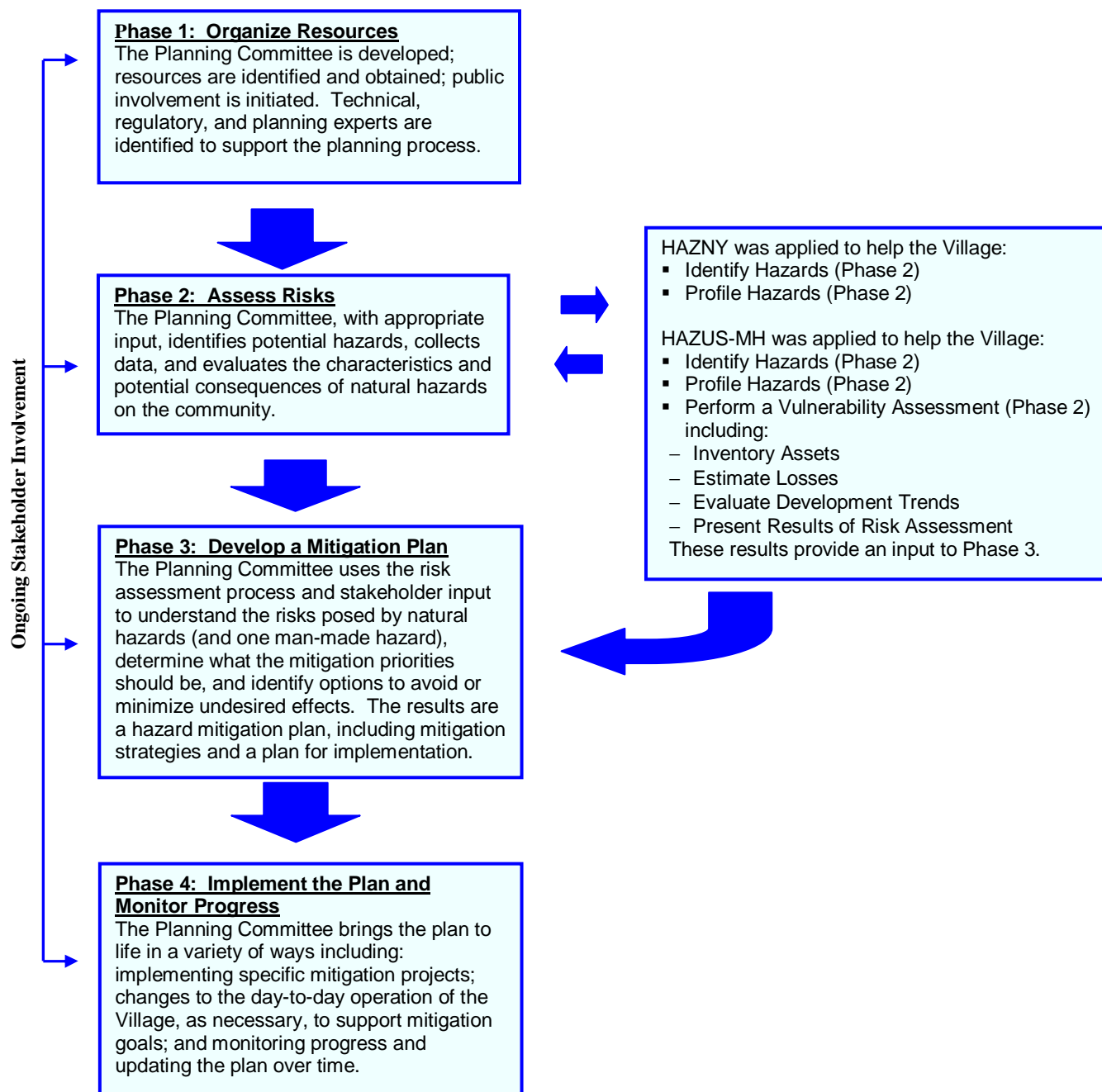
Sections –

Section 2, Plan Adoption: Information regarding the adoption of the HMP by the Village.

Section 3, Planning Process: A description of the methodology and development process, Planning Committee and stakeholder involvement efforts, and a description of how this Plan will be incorporated into existing programs.

Section 4, Village Profile: An overview of the Village, including: (1) general information, (2) population and demographics, (3) general building stock inventory, (4) critical facilities, and (5) land use trends.

Figure 1-2. Village of Briarcliff Manor Hazard Mitigation Planning Process



Section 5, Risk Assessment: Documentation of the hazard identification and ranking process, hazard profiles, and findings of the vulnerability assessment (estimates of the impact of hazard events on life, safety and health, general building stock, critical facilities and the economy). Description of available local data and planned steps to improve local data to support mitigation planning.

Section 6, Mitigation Strategies: Information regarding the mitigation goals and multi-hazard mitigation action items identify by the Village in response to priority hazards of concern.

Section 7, Plan Maintenance Procedures: The system established by the Village to monitor, evaluate, maintain and update the HMP.

Appendices –

Appendix A, Applicable Federal and State Regulations: Copies of federal and state acts and regulations that apply to hazard mitigation planning within this jurisdiction.

Appendix B, Resolution of Plan Adoption: Documentation that supports the plan approval signatures included in Section 2 of this plan.

Appendix C, Village of Briarcliff Questionnaire: Summary of the hazard mitigation survey findings.

Appendix D, Glossary: Definitions of terms used throughout the plan.

Appendix E, HAZNY: A summary of the HAZNY session results.

Appendix F, Data Summary Matrix and Hazard Event Table: Summary tables of local data collected and assessed and hazard events evaluated.

Appendix G, Federal Mitigation Programs, Activities, and Initiatives: Summary of federal funding options that could be used to fund mitigation activities.